

COMMUNICATION  
TEAMBUILDING  
PROBLEM SOLVING



## Job Application, Interview & Recruitment

Imaginative work-related learning & enterprise training for students

### Overview

An imaginative programme designed to convey the importance of the application form and interview in the selection and recruitment process. Practical tips for both completing a good application form and being interviewed. The importance of adopting a personal marketing strategy to increase employability, of having a positive attitude, tips on non-verbal communication and 'selling' oneself – in essence, getting people to say 'yes' to YOU. Experienced business professionals deliver the programme in a fast moving way that engages students, using an imaginative combination of high and low-tech teaching methods.

### Student Year Groups

All students in years 10, 11 and 12.  
(Up to 120 students per session)

### Programme Duration & Options

**Half Day** (around 130 minutes for each session)  
Whole year group covered in two sessions – AM and PM. Timings adjusted to fit school timetable. Giant Impact programmes offer flexibility to mix 'n' match programmes to suit individual needs. The modular design allows Job Application, Interview & Recruitment to work particularly well with all other modules such as Enterprise, Practical Sales & Marketing, Sixth Form Team Building & Gelling and Study for Work. All programmes can be tailored to meet individual needs.

### Learning Outcomes

The programme gives students a clear and practical appreciation of how to prepare for a job or further education interview. The programme reinforces the importance of being enterprising and entrepreneurial. The key skills of communication and teambuilding are woven into this fast-moving programme, designed to deliver work related learning at KS4.

### School Resources

Assembly or sports hall with small worktables and chairs. Small quantity of stationery. Data projector and screen. Three members of staff to support two experienced presenters.



